



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

PUBLISHED BY AUTHORITY

No. 8 Shillong, Thursday, February 24, 2011 5th Phalguna, 1932 (S.E.)

*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

Advertisements and Notices by Government Offices and Public Service

### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year Month Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

## 6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

## 8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

## 9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

## 11. Present occupation, if any :

## 12. Previous appointment held, if any :

## 13. Are you a temporary/retrained personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

## 14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

## 15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 11th February, 2011.

**No.MPSC/ADVT-38/3/2010-2011/35.**—Applications from citizens of India are invited for the undermentioned posts. The posts carry usual allowances as admissible under Rules.

**AGE LIMIT :** Shall be reckoned as on 1st January, 2011 Lower and upper age limit for different posts is specified below :

Post No.	Serial	Lower and upper age Limit	Relaxation	For candidates already in Government service
SI. No. 1 & 3		18 to 27 years	Upper age limit is relaxable by 5 years for Scheduled Tribes/Scheduled Castes candidates. For persons with physical disabilities (PWDs) age is relaxable by 10 years (15 years for ST / SC) Retrenched/Temporary Department of the Government of Meghalaya will get age concession as prescribed by Government.	
SI. No. 2		21 to 27 years		
SI. No. 4 & 5		21 to 30 years		
SI. No. 1, 2 & 5				There is no age limit for candidates who are already in Meghalaya Government service provided they entered service within the prescribed age limit

You must indicate your date of birth in the application form. The date of birth to be accepted by the Commission is that as entered in the Matriculation/Secondary School leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from a Register of Matriculation maintained by the University which extract must be Certified by proper authority of the University or in Higher Secondary/ Board of School Education or equivalent Examination Certificate. **OTHER PROOF RELATING TO AGE LIKE HOROSCOPES, AFFIDAVITS, BIRTH EXTRACTS FROM THE MUNICIPAL CORPORATION/SCHOOL CERTIFICATES, SERVICE RECORDS AND THE LIKE WILL NOT BE ACCEPTED BY THE COMMISSION.**

**FEES: Fees as indicated on AF-I form** may be paid through a **Treasury Challan** or **Court Fee Stamps**. Fees paid through a Treasury Challan should be deposited under Head- **“0051-Pulic Service Commission-I- Examination fees (A) Receipts of the Meghalaya Public Service Commission”** and an original copy of Treasury Receipt is to be enclosed with the application form. If fees are proposed to be paid through Court fee stamps, the stamps must be pasted on the application form.

### APPLICATION FORM

Application Form (AF-I) will be supplied free of cost from the Office of the Meghalaya Public Service Commission, Shillong & Tura.

### SUBMISSION OF APPLICATION FORMS:

All application must be complete in all respects and accompanied with proof of payment of application fees and one self addressed stamped envelope. **Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned 'Division' at Sl. No. 16 of AF-I Form.**

2. Incomplete application will be summarily rejected and no further correspondence will be entertained.
3. Government servants and other employed candidates may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong/Tura in Form AF-I with a separate request to their Heads/appointing authorities for "**PERMISSION**" when called for Examination/or interview.
4. Application for all posts will be received up to the **4th March, 2011** and no application will be entertained after the closing date.
5. Candidate must appear for Written Test/Interview at his/her own expenses.

### SPECIAL INSTRUCTIONS

1. Candidates are requested to adhere to Sl. No.5 in the Application Form (AF-I)
2. Only eligible candidates need apply.
3. The number of posts indicated in this Advertisement is tentative and subject to change at the time of actual recruitment.

### RESERVATION OF VACANCIES :

As per Government policy where the vacancies are 9 or less than 9 all posts are reserved in favour of specified communities. In any recruitment year, the following Reservation shall be made within the existing percentage of Reservation of posts in the category of Khasi-Jaintia & Garo.

- (i) 3% Reservation i.e. 1% each for candidates with
  - (a) Blindness or Low vision
  - (b) (b) Hearing impaired and (c) Locomotion disability or Cerebral palsy.
- (ii) 2% Reservation for sports persons who have represented the Country State/District in any discipline certified by competent authority.

**CANVASSING DIRECTLY OR INDIRECTLY WILL DISQUALIFY A CANDIDATE.**

**LIST OF VACANCIES**

1. **1 (one) post of Assistant Engineer (Civil) under A.H. & Veterinary Department Meghalaya, Shillong.**

Scale of pay: Rs.17000-470-20290-EB-560-25330-760-33690/-

Educational

Qualification: B.E. or B. Tech. or AMIE in Civil Engineering from recognized Institution

2. **1 (one) post of Assistant Engineer under Urban Affairs Department.**

Scale of pay: Rs.17000-470-20290-EB-560-25330-760-33690/-p.m

Educational

Qualification: Bachelor in Engineering (Civil) from a recognized University.

OR

Passed Section A & B of the AMIE India in Civil Engineering.

3. **3 (three) posts of Assistant Engineer (Civil) under PHE Department.**

Scale of Pay: 17000-470-20290-EB-560-25330-760-33690/-P.M.

Educational

Qualification: Graduate in Civil Engineering from any recognized Institution/University recognized by the State of Meghalaya.

4. **1 (one) post of Assistant Engineer (Mechanical) under PWD (R&B) Administration Branch.**

Scale of Pay: 17000-470-20290-EB-560-25330-760-33690/-P.M.

Educational

Qualification: B.E. (Mech) or its equivalent Degree in the stream from a recognized University.

- 5 **20 (twenty) posts of Assistant Engineer (Civil) under PWD(R & B) Deptt (Admn) Shillong.**

Scale of pay: 17000-470-20290-EB-560-25330-760-33690/-P.M.

Educational

Qualification: B.E. in Civil Engineering or its **equivalent from** a recognized University/Institution.

Secretary,  
Meghalaya Public Service Commission,  
Shillong.

Shillong, the 15th February, 2011.

**No.S.488.DCIC/Trg.I0/96/2006-07/Pt.I/136.**— Applications in prescribed forms to be had from the Office of the undersigned and BDO's are hereby invited from :

- I. The local SSI units permanently registered/ EM II filed with this Department of the District of East Khasi Hills, willing to impart Training in the Trade in which they have been operating.
- II. Deserving Local Youths of the District, for award of stipend to undergo short term training course in any of the Technical/Industrial activities at the rate specified below:-
  - a. Training inside the State in any of the selected local SSI/EM II filed Units & Institutes. @ Rs.500 p.m.
  - b. Training outside the State @ Rs.500 p.m plus TA/DA for both way journeys.Preference will be given to the units having at least the Minimum Training Facilities such as:-
  1. Having spacious working place.
  2. Sufficient number of machineries tools equipments.
  3. Qualified teachers or Instructors/Demonstrators.
4. And the course of Training offered should be such that the Trainees after completion of the course should be able either to start a unit of his/her own or secure a suitable job.

The Applications complete in all respects and accompanied with attested copies of certificates and testimonials, should reach to the undersigned on or before the 4<sup>th</sup> March 2011.

In case of individuals, the application should be submitted through the SSI/EM II filed units in which he/she desired to be sponsored for the Training.

On the basic of the applications received & preliminary screening will be held on the 21<sup>st</sup> March 2011 and all the applicants along with the proprietors of the SSI/EM II filed units are requested to appear for interview on the above fixed date along with the original Registration Certificate/ Acknowledgement Part II. No TA/DA to defray the expenses for appearing to the above personal interview will be paid.

The final selection of the units/candidates will be made after spot inspection of the unit by officer (s) of the Department and all such selected SSI/EM II filed units shall be bound to furnish the Department with detailed list of the passed out of Trainees so sponsored by the Department indicating their up to date position every year.

**H. MARBANIANG,**

General Manager District Commerce & Industries Centre.  
East Khasi Hills, Shillong.

Jowai, the 4th February, 2011

### SHORT QUOTATION NOTICE

**No.AAE(M)/JH-09/2010-11/-5.**—Sealed Quotations affixing Non-refundable Court Fee Stamp for an amount of Rs. 100/- (Rupees One Hundred) only are hereby invited from the interested dealers for supply of Workshop Machineries and Hand tools to the office of the Asstt. Agril. Engineer (Mech), Jaintia Hills, Jowai as per list given by the Department alongwith the terms and conditions which can be purchase from the office of the undersigned @ Rs. 100/- (Rupees One Hundred) only per copy which is non-refundable/non-transferable. The last date for selling of Tender papers is upto 22<sup>nd</sup> February 2011 during office hours and the last date of submission of tenders is on 23<sup>rd</sup> February 2011 at 2:30 P.M and will be opened on the same date at 3:00 P.M in the presence of the tenderers or their authorized representative.

The undersigned reserves the right to accept/reject partly or wholly any quotation so submitted.

**P. SUTING,**

Asstt.. Agril.Engineer (Mech),  
Jaintia Hills, Jowai.

Shillong, the 9th February, 2011.

**NO.CHKJB.2/68/217.**— Under Section 13(2) of the Meghalaya Co-operative Societies' Act,(Assam Act-I of 1950 as adapted by Meghalaya), the amendments shown below in the Bye-Law of the “**Apex Bank Employees Consumers Co-operative Store Ltd**” registered under the Meghalaya Co-operative Societies' Act (Assam Act I of 1950 as adapted by Meghalaya) in the District of East Khasi Hills, Meghalaya, Shillong has duly registered in My office dated this the 9th day of February of the year Two Thousand Eleven Anno Domini.

The Bye-Laws amended AND REGISTERED this day are as follows :

- |                        |   |
|------------------------|---|
| Bye-Law No.4 - (a)     | The authorised and registered of the Society shall be Rs. 10,00,000.00 and shall be made of.  |
| Bye-Law No.4 - (a) (i) | 1000 (A) Class Shares of Rs. 50/- each. The shares will be available for purchase to the members of the staff of Apex Bank Ltd. and others. |

**R. KHARMUJAI,**

Assistant Registrar of Co-operative Societies,  
East Khasi Hills,Shillong.

Shillong, the 9th February, 2011.

**No.CEKSF.3/91/355.**—Under Section 13(2) of the Meghalaya Co-operative Societies' Act, (Assam Act-I of 1950 as adapted by Meghalaya), the amendments shown below in the Bye-Law of the "**Synod College Employees Thrift and Credit Co-operative Society Ltd**" registered under the Meghalaya Co-operative Societies' Act (Assam Act I of 1950 as adapted by Meghalaya) in the District of East Khasi Hills, Meghalaya, Shillong has duly registered in My office dated this the 9th day of February of the year Two Thousand Eleven Anno Domini.

The Bye-Laws amended and registered this day are as follows :

- |                   |   |
|-------------------|---|
| Bye-Law No.7-(a)  | No member shall be allowed to hold more than 350 (three hundred and fifty) shares.  |
| Bye-Law No.35-(b) | In case of emergency the Secretary or Treasurer can at his/her discretion sanction immediately an amount not exceeding Rs.20,000/- (Rupees twenty thousand) and such a sanction shall be regularized at the next meeting of the Managing Committee. |

**R. KHARMUJAI,**

Assistant Registrar of Co-operative Societies,  
East Khasi Hills, Shillong.

Baghmara the 21st January, 2011.

**No.SGH/WR/Genl-03/2010-11/716.**—It is notified for information of all contractors under South Garo Hills (WR) Division, Baghmara to submit Bank Account Number with photocopy of the Page, Name and address of Account Number for payment of Bill on contract works as per the New Accounting system recently adopted by the Government of Meghalaya, Finance Department.

Executive Engineer (WR)  
South Garo Hills Division  
Baghmara.

Shillong, the 10th February, 2011.

**No.MS/VII-1/2011-2012/47.**—Reference to this office Memo No.MS/VIII-I/2011-2012/I-A Dtd. 20.12.2010 regarding Tender Notice for supply of ISI Sweetened Condensed Tinned Milk to the entitled Meghalaya Police Battalions for the year 2011-2012 is hereby extended upto 1400 Hrs of 1st March, 2011 and will be opened of the same day. Terms and conditions of Tender Notice remains the same.

Asstt. Inspector General of Police (A),  
Meghalaya, Shillong.

Shillong, the 15th February, 2011.

**No.MG/XIX-44/2004/21.**—Sealed Tender Notices, affixing non-refundable Court fee stamp of Rs. 10/- (Rupees ten) only are invited for running of the Meghalaya Police Relief and Welfare Fund Canteen, at Police Headquarters, Shillong hereinafter referred to as “Canteen” on consideration of monthly rebate. The timings of canteen will be from **9:00 AM to 6:00 PM** on all working days. Last date for submission of Tenders is **1st March, 2011 at 11:00 AM**. Tenders will be opened immediately thereafter in the office chamber of the undersigned and in the presence of the Tenderers or their authorized representatives.

1, The following are the terms and conditions:-

- (1) The undersigned is not bound to accept the tender quoting the highest amount of rebate and may reject any or all the tenders without assigning any reason thereof.
- (2) The successful Tenderer shall execute a Contract Agreement in respect of terms and conditions on running the canteen.
- (3) The Tenderer shall furnish the following along with their tender :-
  - (i) Attested copy of Trading Licence from the District Council, wherever applicable,
  - (ii) Attested copies of sale tax / professional tax clearance certificate, wherever applicable.
- (4) The successful Tenderer shall be required to submit a security deposit of **Rs. 10,000/- (Rupees Ten thousand)** only in the form of Bank Draft / Cash, pledged in favour of the undersigned.
- (5) The contract may be terminated by either party by giving a notice of 1 (one) month.
- (6) The successful Tenderer shall be allowed to run the canteen for 1 (one) year only. This may be renewed prior to 1 (one) month before expiry of the term on mutual consent of the undersigned and of the Tenderer.
- (7) The tender envelope shall be superscribed in capital letters “**TENDER FOR RUNNING MEGHALAYA POLICE RELIEF AND WELFARE CANTEEN AT POLICE HEADQUARTERS. SHILLONG**”.
- (8) The Tenderer will not lend any money to any member of the force/ministerial staff or their families. Any such transaction will render the Contract Agreement null and void.,
- (9) The undersigned will not be responsible for realizing any dues from any of the officers and men which the latter may have contracted directly with the Tenderer.
- (10) The following facilities will be provided to the successful Tenderer:
  - (i) Water supply.
  - (ii) Dining Hall - Size:-10.80 meters x 5.90 meters,
  - (iii) Store Room - Size:-1.95 meters x 1.80 meters
  - (iv) Kitchen - size:- 3.90 meters x 3.00 meters.
  - (v) Space for extra kitchen - Size:- 3.00 meters x 3.00 meters,
  - (vi) Furniture - Chair & Table
  - (vii) Aqua-guard.
- (11) Conditions for running the canteen:-
  - (a) The approved Tenderer shall charge reasonable rates, keeping in view the prevailing market rates inclusive of all taxes, subject to the approval of the undersigned, whose decision in this matter will be final and binding on the Tenderer.
  - (b) The approved Tenderer shall exhibit current price list after obtaining the approval of the undersigned.
  - (c) The approved Tenderer shall maintain purity of all items mentioned in the price list.

- (d) The approved Tenderer shall be responsible for keeping the canteen and its premises neat, clean and hygienic.
- (e) No adulterated, spurious articles, alcohol, beer, liquor shall be allowed in the canteen.
- (f) Quality of food items may also be tested by officers / staff if desired before the Tender is considered.
- (g) The approved Tenderer should display the Price List as provided while submitting his Tender. The items quoted should be available as per the Price List. Tenders without list of food items/ price list will be treated as invalid.
- (h) No changes in the price of food items can be made on their own without the approval of the undersigned.

### TENDER NOTICE

Sealed Tender Notice affixing non-refundable Court fee stamp Rs. 10/- (Rupees Ten) only are invited for running of the Meghalaya Police Relief and Welfare und Canteen, Police Headquarters, Shillong on consideration of monthly rebate. Last date for submission of tenders is **1st March, 2011 at 11.00 A.M.** and the same will be opened at **1:00 P.M.** on the same day. Full working hours in the office of the undersigned.

Asstt. Inspector General of Police ( A ),  
Meghalaya, Shillong.

Shillong, the 11th February, 2011.

### SHORT TENDER NOTICE

**No.PW/CE/BD/31/96/358.**— Sealed Tender affixing non - refundable Court Fee Stamps of **Rs.300/- (Rupees three hundred)** only eventually to be drawn in F2 - form of agreement are invited by the undersigned on behalf of the Governor of Meghalaya from Class I Registered Contractors under the Chief Engineer P.W.D (Building wing) and having valid Labour License for the execution of the following work under the Executive Engineer P.W.D (B) Shillong Building Division, Shillong.

Description of Work	Estimated Amount	Time of Completion
1	2	3
<b>Metalling and Black Topping of Parking Lot and Approach Road, Construction of Drain with RCC Slab Cover and Construction of Pay and Use Toilet with Septic Tank at The Administrative Building at Lachumiere, Shillong.(In groups)</b>	<b>Rs.24,03,800.00 (Rupees Twenty Four lakhs Three Thousand Eight Hundred)only</b>	<b>6 (Six) Months</b>

Date of Selling Tender Papers from 1st March to 3rd March, 2011 every working day up to 4:00 pm.

Date and Time of Opening the Tenders 4th March 2011 at 1.00 PM, however if such date is declared as a holiday, then the next working day will be the schedule day for the Opening of the Tenders.

Intending Tenderers may obtain the Detailed Notice Inviting Tender from the Cashier, Bill branch office of the Undersigned on the aforesaid date and time.

**Cost of Tender Paper : Rs. 500/- (Rupees five hundred) only per set.**

**N.B.:-** Non Tribal Contractors shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.

**I. R. GATPHOH,**  
Chief Engineer P.W.D (Building),

Shillong, the 11th February, 2011.

#### **SHORT TENDER NOTICE**

**No.PW/CE/BD/70/2009/4.**—Sealed Tender affixing non - refundable Court Fee Stamps of **Rs.400/- (Rupees four hundred)** only eventually to be drawn in F2 - form of agreement are invited by the undersigned on behalf of the Governor of Meghalaya from Class I Registered Contractors under the Chief Engineer P.W.D (Building wing) and having valid Labour License for the execution of the following work under the Executive Engineer P.W.D (B) Shillong Building Division, Shillong.

Description of Work	Estimated Amount	Time of Completion
1	2	3
<b>Construction of Boundary Wall Fencing including Gates of Markasa S.D.O. P.W.D. (Roads) Complex at Markasa, West Khasi Hills District.</b>	<b>Rs.20,62,900.00 (Rupees twenty lakhs sixty two thousand nine hundred) only</b>	<b>6 (Six) Months</b>

**Date of Selling Tender Papers from 1st March 2011 to 3rd March, 2011** every working day up to 4:00 pm.

**Date and Time of Opening the Tenders 4th March 2011 at 1.00 PM,** however if such date is declared as a holiday, then the next working day will be the schedule day for the Opening of the Tenders.

Intending Tenderers may obtain the Detailed Notice Inviting Tender from the Cashier, Bill branch office of the Undersigned on the aforesaid date and time.

**Cost of Tender Paper : Rs. 500/- (Rupees five hundred) only per set.**

**N.B.:-** Non Tribal Contractors shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.

**I. R. GATPHOH,**  
Chief Engineer P.W.D. (Building),  
Meghalaya, Shillong.

Shillong, the 11th February, 2011.

**No.DCIC(EKH)/Trg.684/2011/1.**—Applications are invited from bonafide residents of East Khasi Hills District for undergoing training in the Departmental Training Centre in the following Trades which will commence from 1st April, 2011.

	Trade	Name of Training Centre	Date of Interview and Place.
A. (i)	Machine Knitting	Nongrim Hills Shillong.	7th March, 2011 in the Office of The General Manager, District Commerce and Industries, Centre Shillong.
(ii)	Carpentry		
(iii)	Shoe making		
(iv)	Furniture		
(v)	Tailoring and Embroidery		
B.	Steel Fabrication	District Commerce and Industries, Centre, Industrial Estate, Shillong	7th March, 2011 in the Office of The General Manager, Commerce and Industries Centre, Shillong..
C.	Carpentry	T.C.P.C. Mawsynram	4th March, 2011 Training Institute, Mawsynram.

Applications should at least be Class VIII passed and in the age group between 18 years to 27 years as on 1st April, 2011 (Upper age limit relaxable as admissible). Preference will be given to candidates desirable to take the trade on completion of the training as self employment venture, Selected candidates depending upon satisfactory conduct and regular attendance will be awarded with a monthly stipend of Rs.500/- P.M without Hostel facilities.

Applications in prescribed forms to be had from Training Institute as mentioned above or the office of the undersigned duly filled in and accompanied by attested copies of certificates/testimonials etc. and should reach the office of the undersigned on or before 28th February, 2011.

All applicants should report for personal interview on the date and place mentioned above at 11:00 A.M. No separate call letter for the interview will be issued and no TA/DA to defray the expenses for appearing the interview will be paid.

For further details if any, the applicants are requested to contact from the office of the undersigned.

**H. MARBANIANG,**  
General Manager,  
District Commerce and Industries Centre,  
East Khasi Hills, Shillong.

Shillong, the 11th February, 2011.

### SHORT NOTICE INVITING TENDER

**No.EE/UA/Tech/4/10-11/3.**—Sealed tenders subsequently to be drawn up in F-2 Form duly affixed with Non-refundable Court Fee Stamp as applicable are invited by the undersigned on behalf of the Government of Meghalaya from the registered Class -III/IV contractors of the Executive Engineer, Urban Affairs, Khasi Hills Shillong for the undermentioned work and will be received in the office of the undersigned up to 24th February, 2011 at 2.00 P.M. and will be opened on the same date and hour in presence of the tenderers or their representatives.

Detailed particulars and tender documents may be obtained from the office of the undersigned with effect from 21st February upto 23rd February, 2011 on payment as applicable.

Sl. No.	Particulars	Amount	Time of completion
1.	External painting of Director's quarter and repairing of floor in Director's servant quarter at Urban Affairs Residential Complex, Dhankheti, Shillong.	Rs. 82,188/-	1 month

### TERMS AND CONDITIONS

- The rates are to be quoted clearly in figures as well as in words on flat percentage basis AT-PAR/Above the Schedule of rate for Building Works year 2007-08.
- The tenderer should clearly mention their full address Registration No.
- Each tender should affix Court Fee Stamp of Rs. 100/- without which the tender will not be considered.
- Name and particulars of the work should be clearly superscribed on the sealed envelope.
- A non-Tribal tenderer will have to submit a valid trading licenses from the competent Authority without which the tender will not be considered.
- The undersigned/ Deptt. will not supply any stock materials or tools and plants to the contractor for execution of the work.
- Any item of works not mentioned under prescribed Schedule of rates will be finalized as or the approved analysis of rate fixed by the Govt. of the Department.
- Forest Royalty will be deducted from the bill according to the actual utilisation of stone, sand at the rate fixed by the Govt. from time to time.
- Meghalaya Finance Tax and Income Tax will be deducted from the contractor's bill as per Rules.
- Tenderers are advised to see the site of the construction before dropping tender
- Detailed plans and drawings may be seen in the office of the undersigned during office hours in all working days.
- The undersigned reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind himself to accept or recommend acceptance of the lowest tender.
- The other Terms and conditions will be as laid down in F-2 form for Tender Agreement to be executed of the allotment of the work.
- Meghalaya Value Added Tax(VAT) on work contract of current prevailing rate levied by the Govt. from time to time will be recovered from the bill.
- Contractors should sign the Tender Agreement before issuing the Work Order and to submit the attested Pan Card along with the Tender Agreement,
- Incase last date of opening of the tender happen to be a holiday the tender will be opened on the next working day at the same time and hour.

**K. WAHLANG,**  
Executive Engineer,  
Urban Affairs  
Khasi Hills Shillong.

**Shillong, the 11th February, 2011.**

**No.DCIC/(EKH)/Trg.162/Pt-1/2011/81.**—Applications in prescribed forms to be had from the office of the undersigned are invited from genuine and deserving.

1. Mastercraftsman/Craftsman of the award of Honorarium @ Rs. 1,500/-P.M. who are willing to take in Trainees in the Trade/Crafts in which they have been operating and
2. Local Youth for the award of stipend @ Rs.500/-P.M.

For conducting/undergoing short term course of training in any of the following trade/crafts viz. :-

- |                                      |   |
|--------------------------------------|---|
| 1. Cane & Bamboo Crafts.             | 7. Arts Metal Works.                        |
| 2. Wood Carvings.                    | 8. Dolls & Toys.                            |
| 3. Artistic Sheet Metal Works.       | 9. Traditional Architectures.               |
| 4. Woolen Weaving.                   | 10. Ivory & Sheet Articles.                 |
| 5. Hand Prints & Embroidery.         | 11. Painting (tribal Traditional Folks) and |
| 6. Stone, Glass & Cermic Engravings. | 12. Other Crafts.                           |

The **applicants must belong to** the District of East Khasi Hills and the Units should be existing and functioning.

Preference may be given to :-

- (a) Registered Local SSI/E.M. II filed Units.
- (b) Units having at least the minimum training facilities required to conduct such Craftsman Training.
  - (i) A good and spacious working place.
  - (ii) Tools and equipments.
  - (iii) Qualified teacher in the line etc...

The Unit should preferable, have entries in the District State Award to practicing Mastercraftsman Competition.

The applicants (in case of individual trainees should be routed through the SSI Handicrafts Units in which the applicant desires to undertake Training), alongwith attested copies of certificate and Testimonials, should be addressed to and must reach the undersigned on or before the **4th March, 2011**.

On the basis of the applications received alongwith the relevant documents, the candidates will provisionally be selected to appear in the personal interview to be held on the **22nd March, 2011** alongwith the Original Registration Certificates.

The final selection of the Mastercraftsman Unit will be made only after the unit is personally visited inspected by the undersigned or any officers deputed for the same.

**H. MARBANIANG,**

General Manager District Commerce & Industries Centre.  
East Khasi Hills, Shillong.

**OFFICE OF THE DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE  
MEGHALAYA, SHILLONG**

Shillong, the 10<sup>th</sup> February, 2011.

**RE - TENDER NOTICE**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty-five) only are invited for the financial year 2011-2012 (w.e.f. 01.04.2011 to 31.03.2012) for supply of Ration to Police Dog Squad at Pynthorumkhrah Shillong and Tura. These will be received upto 1400 Hrs of 01.03.2011 and will be opened immediately thereafter.

Tenderers must quote rate for Rice per Kg, Beef per Kg, Milk per litre, Eggs per dozens and Loaf per piece.

Payments to the Contractor for their supply of Rations to Police Dog Squad will be made by the Spl. Superintendent of Police (CID), Meghalaya, Shillong after rations bills are countersigned by the AIG (Admn.), Meghalaya, Shillong.

2.
  - (a) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates.
  - (b) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained.
  - (c) The contract when awarded will remain operative upto 31/03/2012 subject to the conditions under clause 6(c) and 7(a).
  - (d) In the interest of State economy or administrative suitability the D.G. & I.G. of Police, Meghalaya may extend the operation of the contract beyond 31/03/2012 til 30<sup>th</sup> May, 2012 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.

All Tenderers must submit along with the Tender all the documents mentioned below copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.

3.
  - (a) An attested copy of photograph of the Tenderers should be submitted alongwith the Tender.
  - (b) An undertaking should be furnished that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
  - (c) Sales Tax Clearance Certificate, Professional Tax Certificate from the concern Department. Firms quoting should be registered under VAT and should enclose proof thereof. TIN of the firm should be enclosed without which the Tender shall be out rightly rejected.

- (d) Non-tribal firms/suppliers should furnish a Trading Licence obtained from District Council authority alongwith the Tender, in case their business establishment is located within the jurisdiction of District Council.
  - (e) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work should be submitted alongwith the Tender.
  - (f) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
  - (g) Up-to date certificate issued by Health Inspector, Health Department in respect of food adulteration.
- 4.
- (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid.
  - (b) Tenders should be dropped in the Tender Box of this office. Tenders received after will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Ration Group to Police Dog Squad, Pynthorumkhrah, Shillong / Tura as the case may be during the year 2011-2012 to the AIG (Admn.), Meghalaya, Shillong and not by name.
  - (c) Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modifications of rates will be allowed after the tenders have been submitted.
  - (d) Tenderers should fill up his/ her / their rates both in words and figures in the Tender Forms for each items, the rates in the Tender must be in terms of Rupee and paise. The selected Contractors will have no claim for compensation if any duty or tax enforce in respect of the contracted commodities is being increased during the currency of the contract, or any fresh duty or tax is imposed or variations made in the existing freight charges.
  - (e) All Tenders must quote only one rate for each articles of ration.
  - (f) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.
  - (g) At the time of opening the Tender, should there be any objection raised by the majority of the Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
  - (h) The Director General of Police, Meghalaya is not bound to accept the lowest Tender rate and reserves to himself the right to reject any or all Tenders without assigning any reasons thereof.
5. All Tenders must affix their signature and date on the Tender Form with their full address.
- (a) If the Tenderers represent a company, such Tenderers must submit alongwith their Tenders a certified true copy of the registration of their firm under the company act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.
  - (b) When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
  - (c) The Tenderers must submit with the Tenders a sum of Rs. 200/- for Ration to Police Dog Squad as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong. Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. No-submission of full

Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms:-

- (i) Government Securities.
- (ii) Postal Saving Accounts.
- (iv) Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
- (v) No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.

6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderers has any right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
- (i) Forfeiture of Security Deposit in whole or part.
  - (ii) Making good of the loss caused to the Govt. through the inability, neglect or delaying to comply with any demand.
  - (iii) Cancellation of the Contract within 30 days notice to the Contractors
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the SP's concerned.
- (e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to the District Headquarters. No claim in any form and on any account for transport charges etc. will entertained by the Government.
7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contract from his Security Deposit and outstanding dues or any other sums which due to him/her from the concerned or any other District / Unit of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-
- (i) A contractor assigns or sublets any Contract without his approval.

- (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
- (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolute at the disposal of Govt.

without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

- 8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.
- (b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Five (5) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security Deposit. In case of contract exceeding Rs. 50,000/- may be accepted in the following manner :-
  - (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
  - (ii) Balance fifty percent in one instalment within 3 months of commencement of contract.
  - (iii) When the contract value does not exceed Rs. 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchased) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no

- demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
- (d) If any Tenderer withdraw his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her. Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.
10. All articles of rations will be subject to test by Government Analyst. The contract operating officers may whenever they consider necessary send samples of any item of food stuff to the Government Analyst for examination.
11. The Contractor will have no claim for compensation if any duty or tax in force is increased in respect of the contract commodities during the currency of the contract or any duty/ tax Imposed.
12. Some samples from the bulk supply made by the contractors at any time during currency of the contract may also be sent for examination, under the Adulteration Act as well as termination of contract without notice with forfeiture of security deposit will be handed out to the contractor in the event of adulteration etc.
13. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-
- (a) Tenders once submitted should held good upto 30.06.2011. In case it is decided by the Director General of Police, to refloat / call for additional Tender, the Tender already submitted will remain valid for a period of 90 days from the date of opening of refloat Tenders / additional Tenders irrespective of the fact whether such date falls beyond 30<sup>th</sup> April, 2011. Such refloat Tenders / additional Tenders should remain open for acceptance for 90 days from the date of opening of the Tenders. However, if considered necessary original / refloat Tenders beyond the stipulated period as above, will be considered subject to the willingness of the Tenderers.
- (b) No voluntary offer of reduction of Tender rates will be considered as valid.
- (c) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.
- (d) Successful Tenderers will have to furnish required Security Deposit before 31<sup>st</sup> March, 2011 or any other date as may be intimated to the Tenderer failing which it will be treated as refusal on the part of the Tenderer to enter into contract and such Tender will be liable

for forfeiture of Earnest Money and to be debarred from the Tendering for a period of 2 years in this Department.

14. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantital be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.  
(2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.  
(3) The appointed Contractors are liable to supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.  
Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.  
(4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation at the discretion of Director General of Police, Meghalaya without assigning any cause or issuing any notice of any undesirable element comes to light as a result of such verification.  
(5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause, contractors will have no right to terminate contract during the currency.  
(6) Contract should be run by the appointed Contractors themselves. No power of Attorney in favour of any individual / firm shall be accepted.  
(7) Payment to the Contractors for their supplies shall be made by the Commandants concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.
15. Any incomplete Tender or a Conditional Tender will not be accepted and may be rejected at the discretion of the Director General of Police, Meghalaya.
16. In the interest of State economy item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When however any of these items are not available in sufficient quantities, the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any of all these items and will be paid for at the contracted rates for these items supplied by them.
17. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, for Supply of Rations to Police Dog Squad at Pynthorumkhrah, Shillong and Tura invited for the year 2011-2012. These will be received by the undersigned upto 14 hrs of 01.03.2011 and will be opened on the same day by the undersigned. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**SCHEDULE OF ITEMS****SCHEDULE (DOG SQUAD)**

Sln.	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Ration to Police Dog Squad at Shillong (Pynthorumkhrah)  
for the year 2011-2012 (w.e.f. \_\_\_\_\_ to \_\_\_\_\_).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money: - 200/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Group – A, B, C & D as the case may be.
2. Security of deposit :- 5% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery :- Delivery will be made at Police Dog Squad at Pynthorumkhrah, Shillong / Tura as indented by the Indenting Officers. No extra charges will be charged for delivery of ration.
4. We/I agree to accept part tender on item-wise rates as ordered by you.
  - (a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ 2010 issued by you for Supply of Ration to the Meghalaya Police Dog Squad during the year 2011-2012 in response to which I submit Tender herewith.
  - (b) I undersigned do hereby also agree on acceptance of my Tender period of the current of the contract as per your instruction laid in the Tender Notice dated \_\_\_\_\_

Signature of Tenderer.

Full Address:-